

**Job ID:** 85594 - State Prog Admin Manager Sr; Chief Investment Officer

**Location:** St. Paul

**Full/Part Time:** Full-Time

**Regular/Temporary:** Unlimited

**Working Title: Chief Investment Officer**  
**Job Class: State Program Administrator, Manager Senior**  
**Agency: Climate Innovation Finance Authority**

- **Job ID:** 85594
- **Location:** St. Paul
- **Telework Eligible:** Yes, Hybrid
- **Full/Part Time:** Full-Time
- **Regular/Temporary:** Unlimited
- **Who May Apply:** Open to all qualified job seekers
- **Date Posted:** 04/23/2025
- **Closing Date:** 05/13/2025
- **Hiring Agency/Seniority Unit:** Climate Innovation Finance Authority / Climate Innovation Finance Authority –Managerial
- **Division/Unit:** Climate Innovation Finance Authority / Climate Innovation Finance Authority
- **Work Shift/Work Hours:** Day Shift
- **Days of Work:** Monday - Friday
- **Travel Required:** Yes - Up to 20% of the time
- **Salary Range:** \$43.38 - \$62.41 / hourly; \$90,577 - \$130,312 / annually
- **Classified Status:** Classified
- **Bargaining Unit/Union:** 220 - Manager/Unrep
- **FLSA Status:** Exempt - Executive
- **Designated in Connect 700 Program for Applicants with Disabilities:** Yes

**The work you'll do is more than just a job.**

At the State of Minnesota, employees play a critical role in developing policies, providing essential services, and working to improve the well-being and quality of life for all Minnesotans. The State of Minnesota is committed to equity and inclusion, and invests in employees by providing benefits, support resources, and training and development opportunities.

## **Job Summary**

Hybrid work environment with three days per week in office; primary work location will be the Golden Rule Building in St. Paul. For those interested in relocating to Minnesota, a flexible start date may be negotiated.

This position oversees MnCIFA's capital deployment. The position will work closely with the Executive Director, other Executives and the Board of Directors on multiple aspects of organizational direction, including those related to sourcing investments and vetting projects for consideration by the Credit Committee. Because MnCIFA is a newly established state agency, this position will be establishing new systems and defining success. The fact that MnCIFA is a financing authority means the Chief Investment Officer's work is especially critical to ensuring it fulfills its purpose.

## **Minimum Qualifications**

Four (4) years of strategic, high-level management and leadership experience that includes:

- Experience in budgeting, risk management, contracting, and grants management.
- Demonstrated supervisory or leadership experience\*

\*Leadership experience can include experience as a supervisor, lead worker, team lead, project lead, or completion of a State of Minnesota leadership program (e.g. ELI or SLI) or comparable leadership program.

A Bachelor's degree in Business Administration, Accounting, Economics, or Finance can substitute for one (1) year of experience.

An Advanced degree in Business Administration, Accounting, Economics, or Finance can substitute for eighteen (18) months of experience.

Applicants who meet the above education/experience requirements will be further evaluated based on the following:

- Experience in data analysis and financial planning.
- Knowledge and experience in the assessment, structuring, execution, and management of multiple financing tools.
- Finance experience in State, Tribal, Federal, or local government, or relevant private sector setting.

## **Preferred Qualifications**

- Knowledge of procedures and operations of state government sufficient to understand and administer applicable laws, regulations, and state policies.
- Thorough understanding of federal and state tax credits and other incentives for clean energy investment.
- Familiarity or experience with clean energy project finance or other financing-related structuring and documentation.
- Experience or demonstrated interest in environmental sustainability, environmental justice, climate action, and/or economic development.
- Advanced degree in Business Administration, Accounting, Economics, Finance, or related field.

## **Physical Requirements**

Requires occasional moving of article such as boxes, accounting records, laptop computer, and portable printer.

## **Additional Requirements**

Job offer is contingent upon passing reference checks to verify job-related credentials, a criminal background check and drivers' license check prior to appointment.

## **How to Apply**

Select "Apply for Job" at the top of this page. If you have questions about applying for jobs, contact the Careers Help Desk at [651-259-3637](tel:651-259-3637) or email [careers@state.mn.us](mailto:careers@state.mn.us). For additional information about the application process, go to <http://www.mn.gov/careers>.

## Contact

If you have questions about this position, contact Anna Rollinger at [anna.rollinger@state.mn.us](mailto:anna.rollinger@state.mn.us) or 651-539-1860.

To receive consideration as a Connect 700 Program applicant, apply online, email the Job ID#, the Working Title and your valid Proof of Eligibility Certificate by the closing date to Anna Rollinger at [anna.rollinger@state.mn.us](mailto:anna.rollinger@state.mn.us).

## About Climate Innovation Finance Authority

The purpose of MnCIFA is to accelerate the deployment of clean energy projects, greenhouse gas emissions reduction projects, and other qualified projects through the strategic deployment of public funds in the form of grants, loans, credit enhancements, and other financing mechanisms.

## Working together to improve the state we love.

What do Minnesota's State employees have in common?

- A sense of purpose in their work
- Connection with their coworkers and communities
- Opportunities for personal and professional growth

## Benefits

As an employee, you'll have access to one of the most affordable health insurance plans in Minnesota, along with other benefits to help you and your family be well.

### Your benefits may include:

- Paid vacation and sick leave
- 12 paid holidays each year

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- Low-cost medical, dental, vision, and prescription drug plans
  - Fertility care, including IVF
  - Diabetes care
  - Dental and orthodontic care for adults and children
- 6 weeks paid leave for parents of newborn or newly adopted children
- Pension plan that provides income when you retire (after working at least three years)
- Employer paid life insurance to provide support for your family in the event of death
- Short-term and long-term disability insurance that can provide income if you are unable to work due to illness or injury
- Tax-free expense accounts for health, dental, and dependent care
- Resources that provide support and promote physical, emotional, social, and financial well-being

### **Support to help you reach your career goals:**

- Training, classes, and professional development
- Tuition reimbursement
- Federal Public Service Loan Forgiveness Program (Some positions may qualify for the Public Service Loan Forgiveness Program. For more information, visit the Federal Student Aid website at [studentaid.gov](https://studentaid.gov))

### **Employee Assistance Program (EAP) for work/life support:**

- A voluntary confidential program that helps employees and their families with life challenges that may impact overall health, personal well-being, or job performance
- Common sources of stress can be addressed through the EAP: mental health, relationship challenges (personal and work), grief and loss, finances, and legal issues
- Daily Living/Convenience Services: Chore services, home repair, trip planning, child/elder care

**Programs, resources and benefits eligibility varies** based on type of employment, agency, funding availability, union/collective bargaining agreement, location, and length of service with the State of Minnesota.

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## **EQUAL OPPORTUNITY EMPLOYERS**

Minnesota state agencies are equal opportunity, affirmative action, and veteran-friendly employers. State agencies are committed to creating a workforce that reflects the diversity of the state and strongly encourages persons of color and Indigenous communities, members of the LGBTQIA2S+ community, individuals with disabilities, women, and veterans to apply. The varied experiences and perspectives of employees strengthen the work we do together and our ability to best serve Minnesotans.

All qualified applicants will receive consideration for employment without regard to race, color, creed, religion, national origin, sex (including pregnancy, childbirth, and disabilities related to pregnancy or childbirth), gender identity, gender expression, marital status, familial status, age, sexual orientation, status regarding public assistance, disability, veteran status or activity in a local Human Rights Commission or any other characteristic protected by law.

## **APPLICANTS WITH DISABILITIES**

Minnesota state agencies make reasonable accommodations to their employees and applicants with disabilities. If you have a disability and need assistance in searching or applying for jobs with the State of Minnesota, call the Careers Help Desk at [651-259-3637](tel:651-259-3637) or email [careers@state.mn.us](mailto:careers@state.mn.us) and let us know the support you need.