



Working Title: Staff Attorney
Job Class: Staff Attorney 2
Agency: Climate Innovation Finance Authority

- **Job ID:** 88507
- **Location:** St. Paul
- **Telework Eligible:** Yes
- **Full/Part Time:** Full-Time
- **Regular/Temporary:** Unlimited
- **Who May Apply:** Open to all qualified job seekers
- **Date Posted:** 9/2/2025
- **Closing Date:** 9/22/2025
- **Hiring Agency/Seniority Unit:** Climate Innovation Finance Authority / Climate Innovation Finance Authority–MAPE
- **Division/Unit:** Climate Innovation Finance Authority / Admin Services
- **Work Shift/Work Hours:** Day Shift
- **Days of Work:** Monday - Friday
- **Travel Required:** Yes - Up to 10% of the time; mostly in the metro area
- **Salary Range:** \$37.98 - \$56.50 / hourly; \$79,302 - \$117,972 / annually
- **Classified Status:** Classified
- **Bargaining Unit/Union:** 214 - MN Assoc of Professional Empl/MAPE
- **FLSA Status:** Exempt - Professional
- [Designated in Connect 700 Program for Applicants with Disabilities:](#) Yes

The work you'll do is more than just a job.

At the State of Minnesota, employees play a critical role in developing policies, providing essential services, and working to improve the well-being and quality of life for all Minnesotans. The State of Minnesota is committed to equity and inclusion, and invests in employees by providing benefits, support resources, and training and development opportunities.

Job Summary

MnCIFA is hiring! MnCIFA is a mission-driven "Green Bank" focused on impact investing with the paramount goal to reduce greenhouse gas emissions. We are a new State Agency with the vibe of an entrepreneurial start-up.

We offer a hybrid work environment with 3 days per week in office and 2 days of telework. Telework can be outside of the state of Minnesota if the candidate lives in a state bordering Minnesota and lives 50 miles or less from the primary work location. Our office is located in the Golden Rule Building in downtown St. Paul.

As Staff Attorney, you will provide MnCIFA with legal expertise in real estate and general business transactions, contract negotiations, data practices, and state and federal grants regulatory compliance. The Staff Attorney supports the Board and Staff and works with other MnCIFA legal

counsel, including Assistant Attorneys General and outside counsel that support MnCIFA on specific subject matters. Responsibilities include:

- Project finance, real estate and business transactions law including drafting loan documents, purchase and sales agreements and mortgages, managing due diligence and mitigating risks associated with projects.
- Contract negotiations and contract law including drafting requests for proposal, professional/technical contracts and grants, data sharing agreements, and other legally binding agreements and ensuring they are in compliance with laws and regulations.
- Grant implementation/ compliance and federal regulations compliance including providing legal advice to MnCIFA regarding grantmaking programs, determining compliance and reviewing documentation for legal sufficiency.
- Data Practices Law including reviewing and providing MnCIFA with legal advice regarding data practices requests.

Minimum Qualifications

Three (3) years of legal experience as a practicing attorney in either grant compliance and federal regulations compliance law, contract law, or in project finance/real estate and business transactions law. Experience must demonstrate the following:

- Demonstrated legal research, analysis, and writing skills to ensure that the agency is receiving high-quality legal advice, particularly when there are complicated issues and gray areas in the law that require significant and in-depth analysis to effectively evaluate risk.
- Experience providing legal advice on diverse and complex human services and data privacy matters.
- Juris Doctorate from an accredited law school.
- Current license and in good standing to practice law in the state of Minnesota is required prior to appointment.

Applicants who meet the above education/experience requirements will be further evaluated based on the following:

- Familiarity with Minnesota's utility regulatory structure, including for electric, natural gas, water and other utilities, and integration with and interconnection by greenhouse gas reduction projects.
- Familiarity with contract law, and the mechanics of project financing, lending agreements, mortgages and security instruments.
- Familiarity with administrative and federal and state data practice laws.

Preferred Qualifications

- Experience in multiple areas of law related to the position.
- Thorough understanding of federal and state tax credits and other incentives for clean energy investment.

- Commercial or community bank lending experience.
- Familiarity with clean energy project finance and documentation.
- Experience or demonstrated interest in environmental sustainability, environmental justice, climate action, and/or economic development.

Physical Requirements

Requires occasional moving of articles such as boxes, accounting records, laptop computer, and portable printer.

Additional Requirements

Job offer is contingent upon passing reference checks to verify job-related credentials, a criminal background check and drivers' license check prior to appointment.

How to Apply

To apply go to <https://mn.gov/mmb/careers/> and search for job ID 88507

Contact

If you have questions about this position, contact Amy John at amy.john@state.mn.us

To receive consideration as a Connect 700 Program applicant, apply online, email the Job ID#, the Working Title and your valid Proof of Eligibility Certificate by the closing date to Anna Rollinger at anna.rollinger@state.mn.us.

About Climate Innovation Finance Authority

The purpose of MnCIFA is to accelerate the deployment of clean energy projects, greenhouse gas emissions reduction projects, and other qualified projects through the strategic deployment of public funds in the form of grants, loans, credit enhancements, and other financing mechanisms.

Working together to improve the state we love.

What do Minnesota's State employees have in common?

- A sense of purpose in their work
- Connection with their coworkers and communities
- Opportunities for personal and professional growth

Benefits

As an employee, you'll have access to one of the most affordable health insurance plans in Minnesota, along with other benefits to help you and your family be well.

Your benefits may include:

- Paid vacation and sick leave
- 12 paid holidays each year
- Low-cost medical, dental, vision, and prescription drug plans
 - Fertility care, including IVF
 - Diabetes care
 - Dental and orthodontic care for adults and children
- 6 weeks paid leave for parents of newborn or newly adopted children
- Pension plan that provides income when you retire (after working at least three years)
- Employer paid life insurance to provide support for your family in the event of death
- Short-term and long-term disability insurance that can provide income if you are unable to work due to illness or injury
- Tax-free expense accounts for health, dental, and dependent care
- Resources that provide support and promote physical, emotional, social, and financial well-being

Support to help you reach your career goals:

- Training, classes, and professional development
- Federal Public Service Loan Forgiveness Program (Some positions may qualify for the Public Service Loan Forgiveness Program. For more information, visit the Federal Student Aid website at studentaid.gov)

Employee Assistance Program (EAP) for work/life support:

- A voluntary confidential program that helps employees and their families with life challenges that may impact overall health, personal well-being, or job performance
- Common sources of stress can be addressed through the EAP: mental health, relationship challenges (personal and work), grief and loss, finances, and legal issues
- Daily Living/Convenience Services: Chore services, home repair, trip planning, child/elder care

Programs, resources and benefits eligibility varies based on type of employment, agency, funding availability, union/collective bargaining agreement, location, and length of service with the State of Minnesota.

EQUAL OPPORTUNITY EMPLOYERS

Minnesota state agencies are equal opportunity, affirmative action, and veteran-friendly employers. State agencies are committed to creating a workforce that reflects the diversity of the state and strongly encourages persons of color and Indigenous communities, members of the LGBTQIA2S+ community, individuals with disabilities, women, and veterans to apply. The varied experiences and perspectives of employees strengthen the work we do together and our ability to best serve Minnesotans.

All qualified applicants will receive consideration for employment without regard to race, color, creed, religion, national origin, sex (including pregnancy, childbirth, and disabilities related to

pregnancy or childbirth), gender identity, gender expression, marital status, familial status, age, sexual orientation, status regarding public assistance, disability, veteran status or activity in a local Human Rights Commission or any other characteristic protected by law.

APPLICANTS WITH DISABILITIES

Minnesota state agencies make reasonable accommodations to their employees and applicants with disabilities. If you have a disability and need assistance in searching or applying for jobs with the State of Minnesota, call the Careers Help Desk at [651-259-3637](tel:651-259-3637) or email careers@state.mn.us and let us know the support you need.